
Introduction to the CNZ Tournament Managers Guide

The *Croquet New Zealand Tournament Managers Guide* has been developed to support managers at every stage of their journey—from local club events to nationally sanctioned competitions. Recognizing the growing complexity and opportunity in tournament management, this guide offers a tiered structure to reflect the progressive development of skills and responsibilities.

Novice Tournament Managers Guide — *Club Competitions*

Designed for first-time managers, this section introduces foundational concepts in seasonal tournament planning, CNZ regulation basics, scoring systems, and player coordination. It empowers club-level managers to build enjoyable, fair, and well-run competitions with confidence.

Intermediate Tournament Managers Guide — *Official Tournaments*

For managers overseeing CNZ-sanctioned tournaments, this section delves into structured tournament execution, format selection, seeding, officiation protocols, and handling appeals. It supports managers in navigating Part D of the CNZ Tournament Regulations and ensures consistent quality across official events.

Advanced Tournament Managers Guide — *CNZ National Tournaments*

Targeted at managers appointed by CNZ for high-profile events, this guide covers strategic planning, venue compliance, committee coordination, ranking integration, and post-event reporting. It ensures seamless collaboration with CNZ Tournament Committee processes and standards.

Format Helper Tool

To assist managers in choosing the most appropriate tournament format for their event, CNZ has developed the **Format Helper Tool**, available via the CNZ website. By entering the number of players, lawns, and competition days, managers receive a recommended format tailored to their constraints. This tool simplifies planning for both novice and advanced managers and accommodates a variety of event types and durations.

 [Format Helper Tool](#)

Tournament Manager Matrix

To complement the Guides, the **Tournament Manager Matrix** offers a self-assessment tool for managers to reflect on their understanding and skills across key competency areas.

Categorized by management level—Novice, Intermediate, and Advanced—the Matrix helps managers identify strengths, areas for development, and track their progress over time.

This interactive PDF can be downloaded and completed independently or in consultation with a mentor, and may support future qualification for the CNZ Tournament Managers Badge.
